R95 Unique Clients Served (3-H)

Payment Reform FY 26-27 Guidance

SAPC | Substance Abuse Prevention and Control

County of Los Angeles Public Health

R95 Unique Clients Served (3-H)

Description	At least a **<u>5%</u>** increase in the number of unique clients served compared to previous fiscal year (FY 2025-26 vs FY 2026-27) This incentive encourages provider agency use of meaningful data to support business decisions, focusing on measurable impact and data reporting at the agency level to understand provider agency reach and progress in reaching the 95% of people with SUD that have not been engaged in treatment.
Eligibility	Treatment provider agencies that have been approved for all five (5) R95 policies and agreements in any fiscal year, including FY 2026-27, are eligible.
Calculation	Numerator: (Number unique clients served July 1, 2026-February 28, 2027) – (Number unique clients served July 1, 2025-February 28, 2026) Denominator: Number unique clients served July 1, 2025-February 28, 2026
Invoicing/ Submission Guidelines	Submit the below documents by 03/19/2027: • Invoice Form • KPI MSO Payment Reconciliation Report (Do not submit PHI via VBI Electronic Submission Form or unsecure email.)
Payment	$ 20,000

Reporting Guidance

KPI MSO Payment Reconciliation Report

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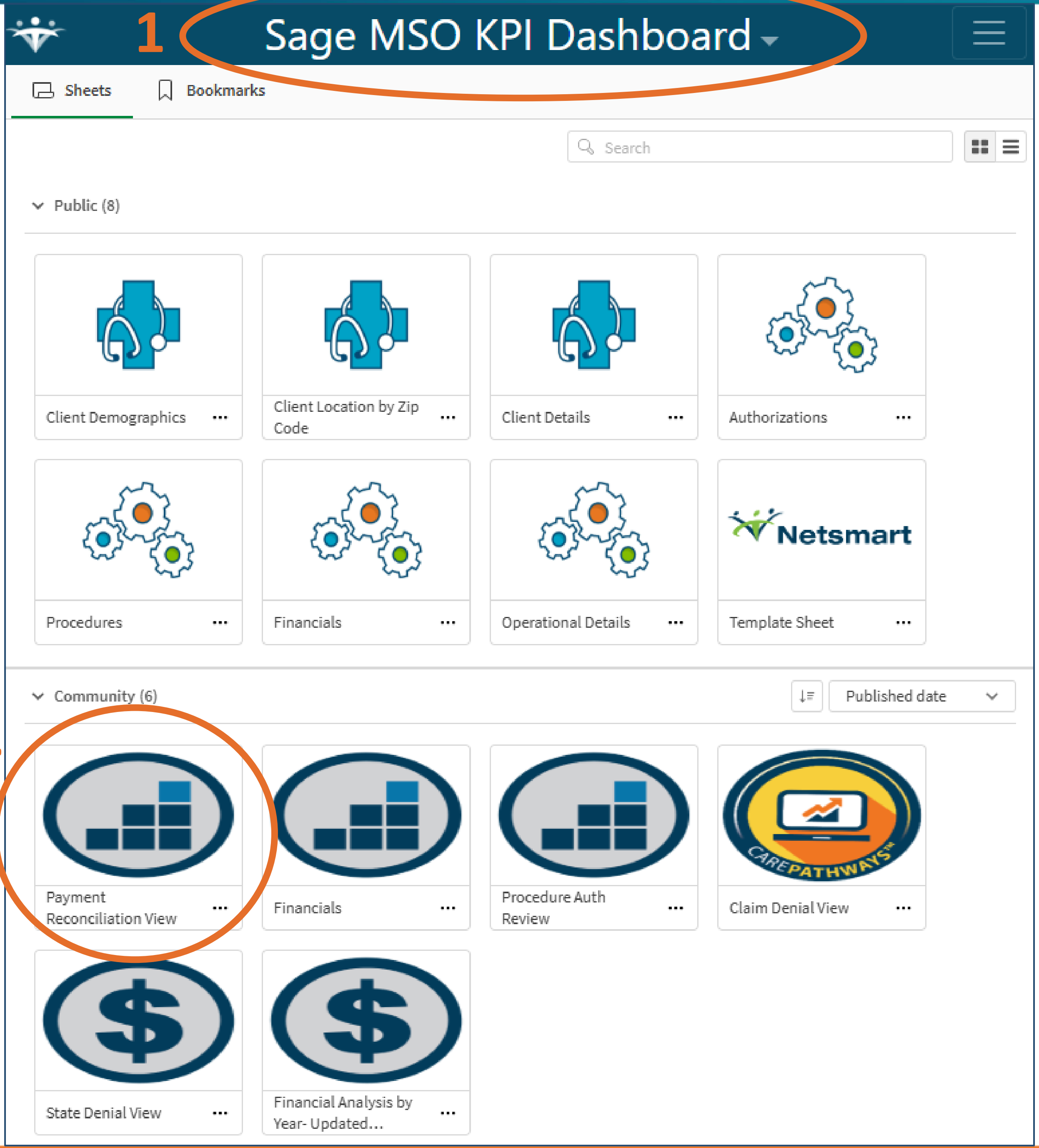
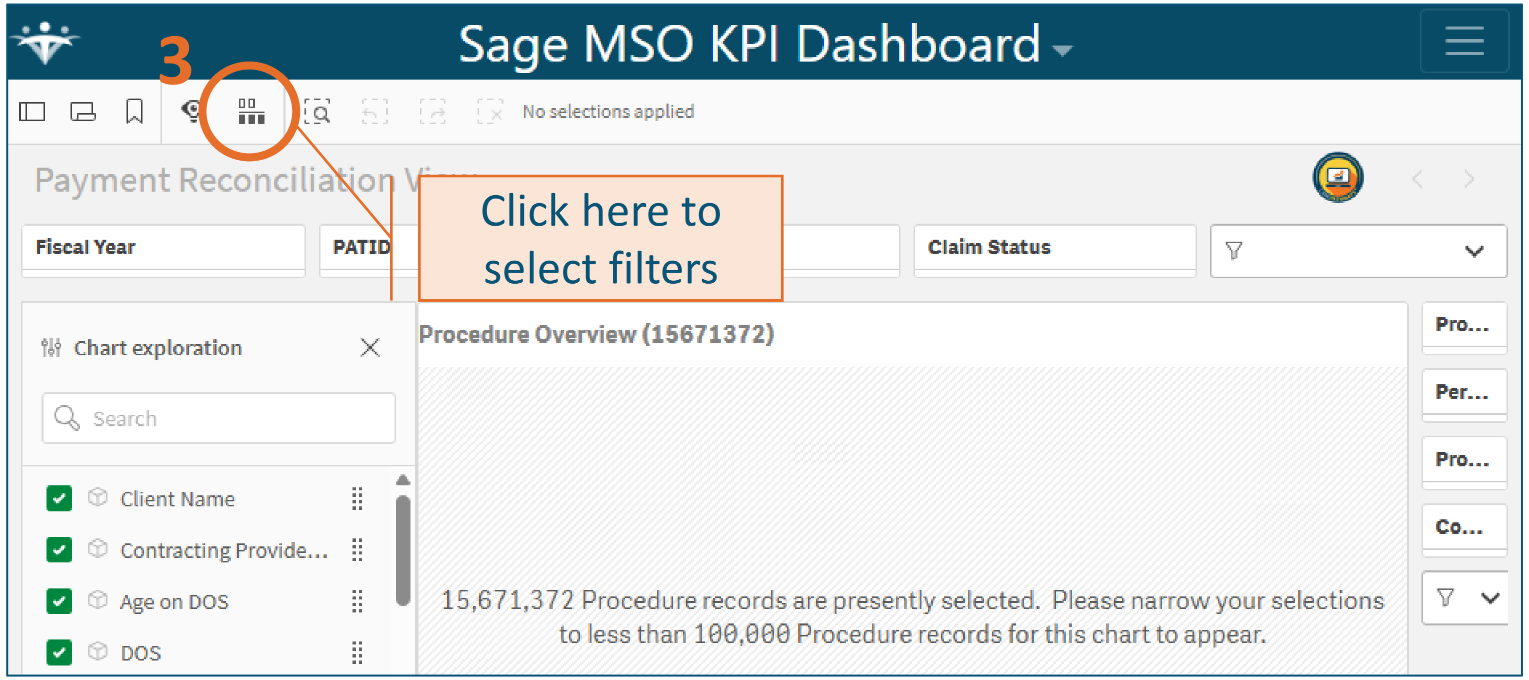
Note: Report will need to be run two separate times – once for baseline (FY 25-26) and once for incentive performance (FY 26-27)

Payment Reconciliation View Report: Accessing the KPI MSO Dashboard

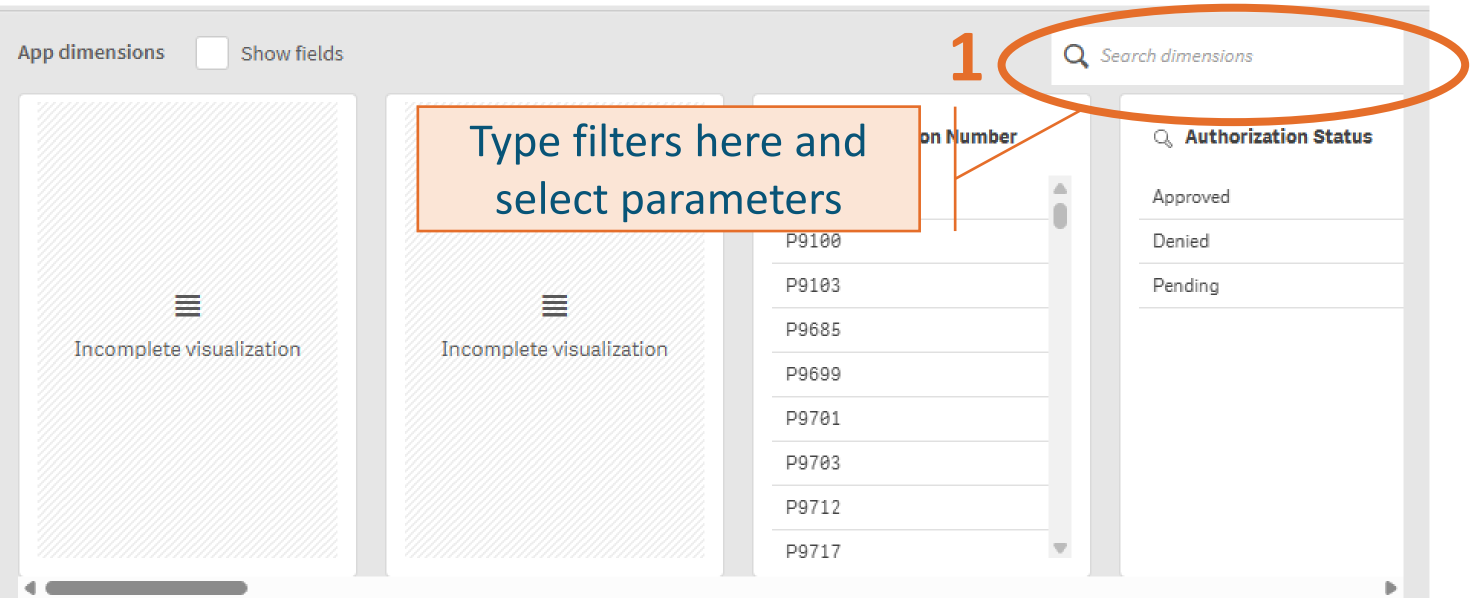
KPI Dashboard Log in:
https://carepathways.netsmartcloud.com/account/login/5CCB3C86

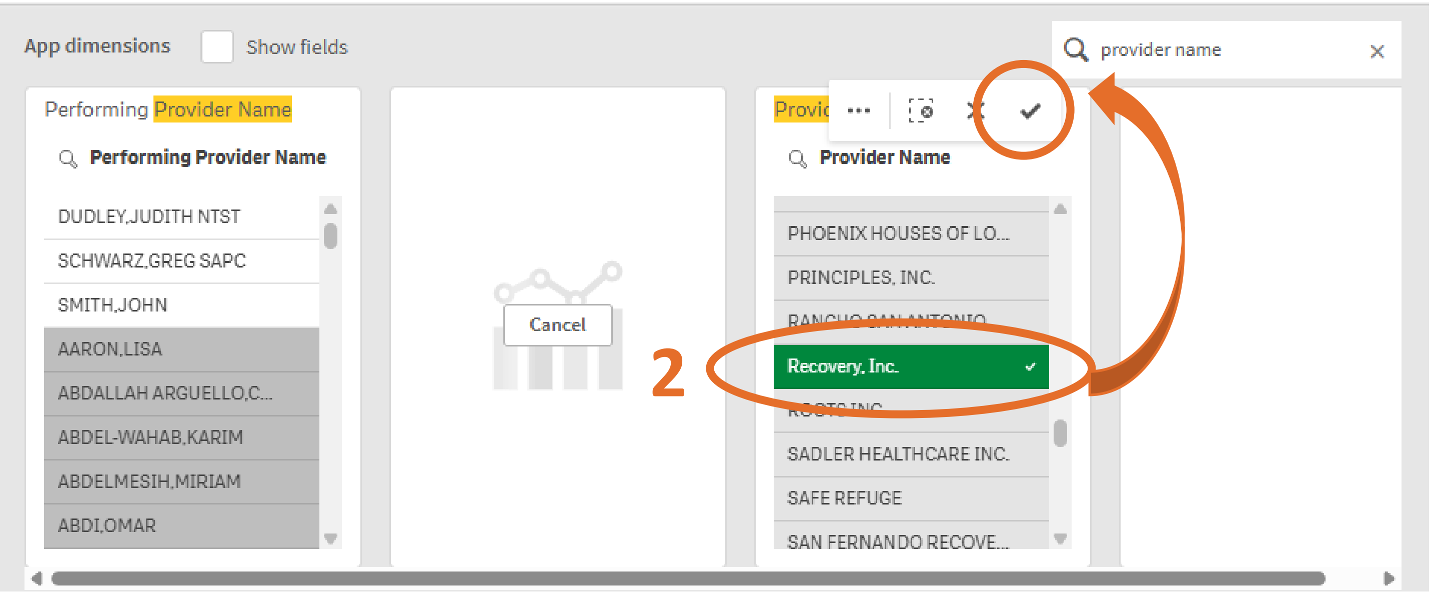
1. Click at the top for the Sage MSO KPI Dashboard
2. Open the Payment Reconciliation View report
3. To start customizing the report, click the Selection Tool icon





Payment Reconciliation View Report: Setting dimensions

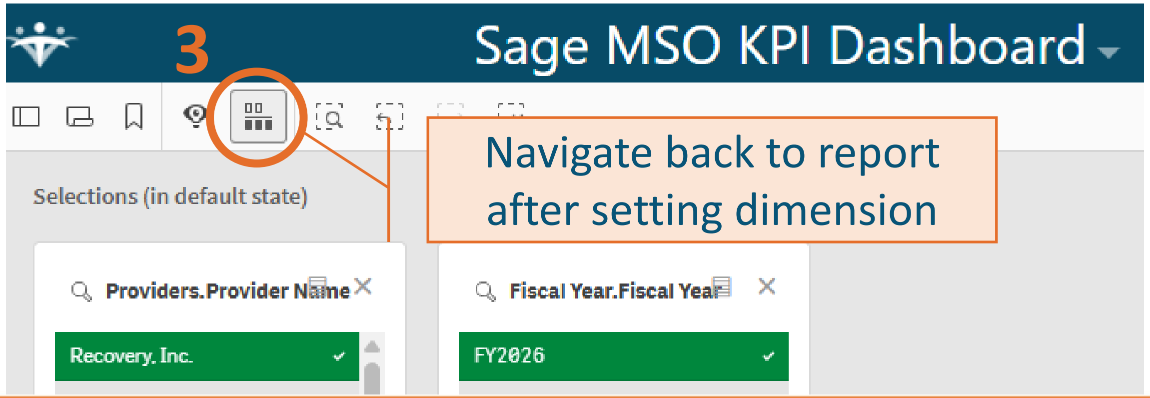




1. In Selection Tool view, type dimensions of interest in search bar or slide bottom navigation bar to desired dimension.
2. Select desired parameter and click the check mark to confirm selection. Do this for both dimensions. Selections will populate in the top half of the window.

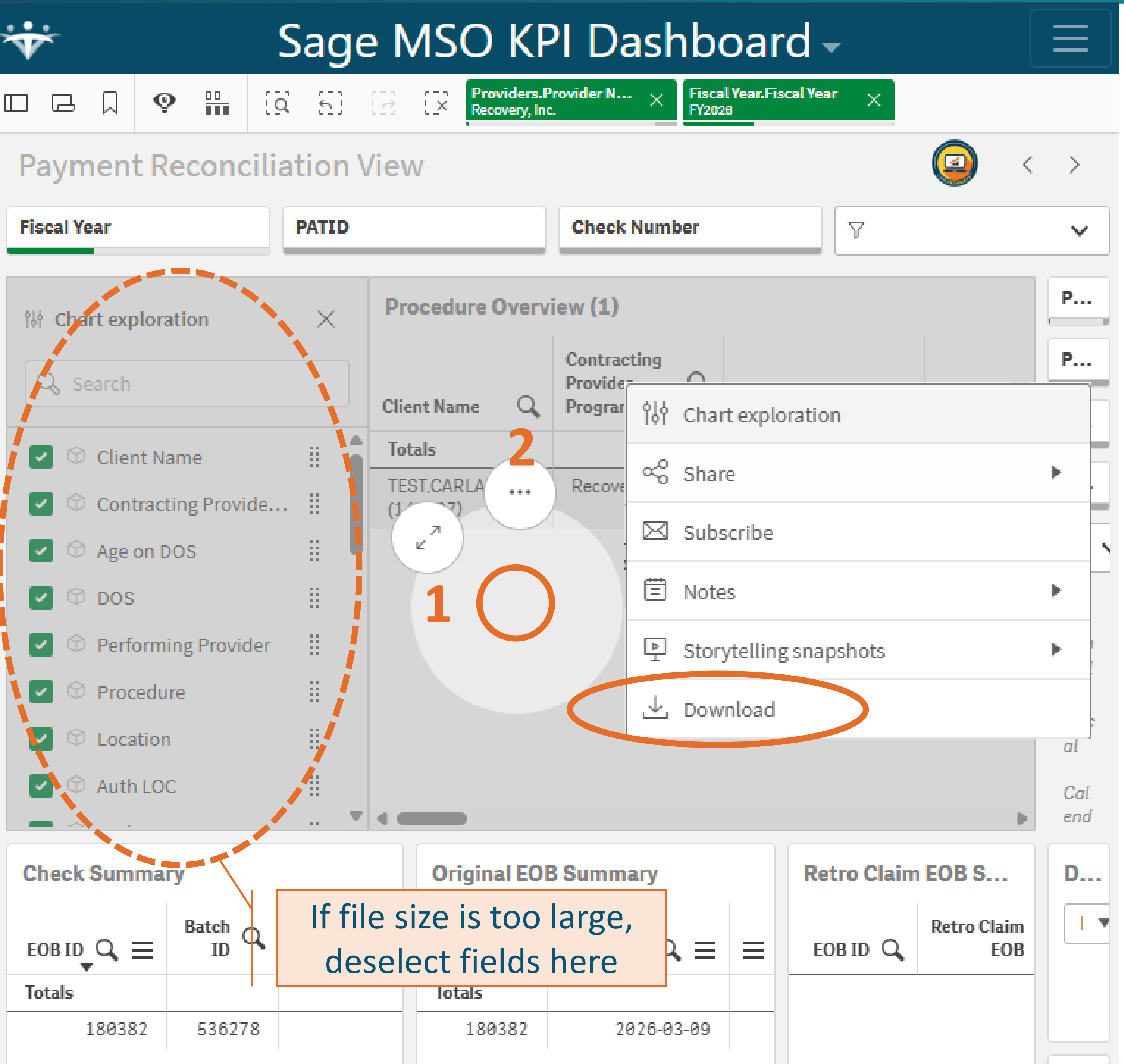
Dimension	Parameter
Provider Name	Select your provider agency
Fiscal Year-Month	In separate reports: **Baseline** FY25-26: select **FY2026-Jul** through **FY2026-Feb** **Incentive** FY 26-27**:** select **FY2027-Jul** through **FY2027-Feb**

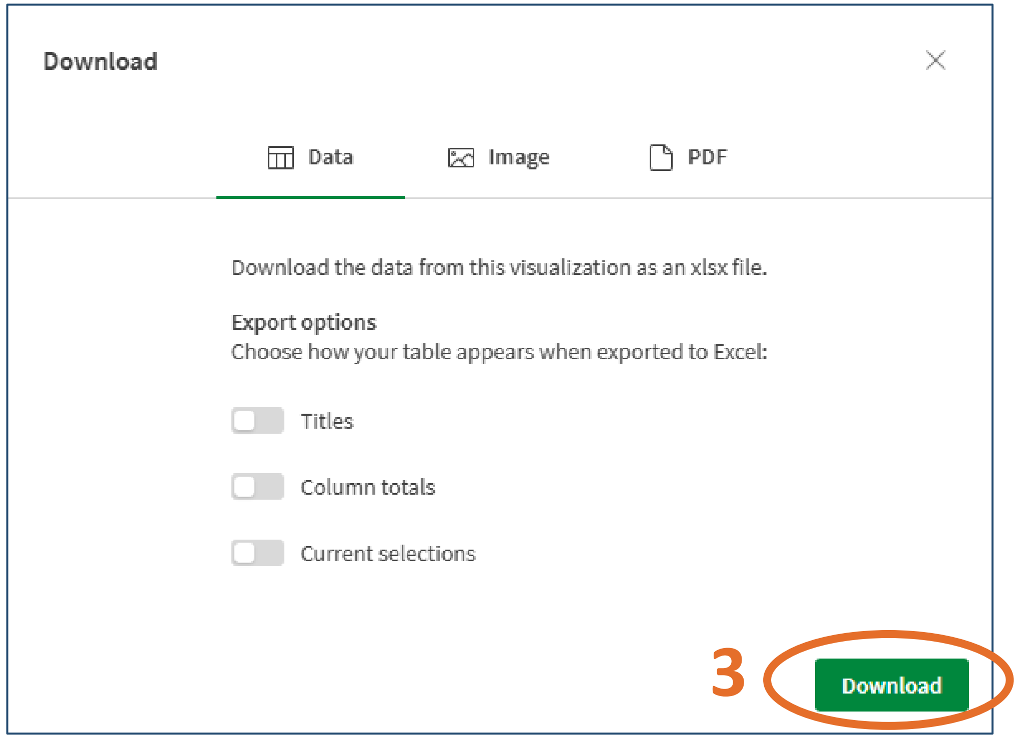
3. To navigate back to the report, click the Selection Tool icon



Payment Reconciliation View Report: Downloading report

1. Right click anywhere in the Procedure Overview window to open additional navigation
2. Click the three dots (…) to open menu and select Download
3. Download as Data to a secure location as this will have patient information





Reporting Guidance

Data analysis for activity deliverable

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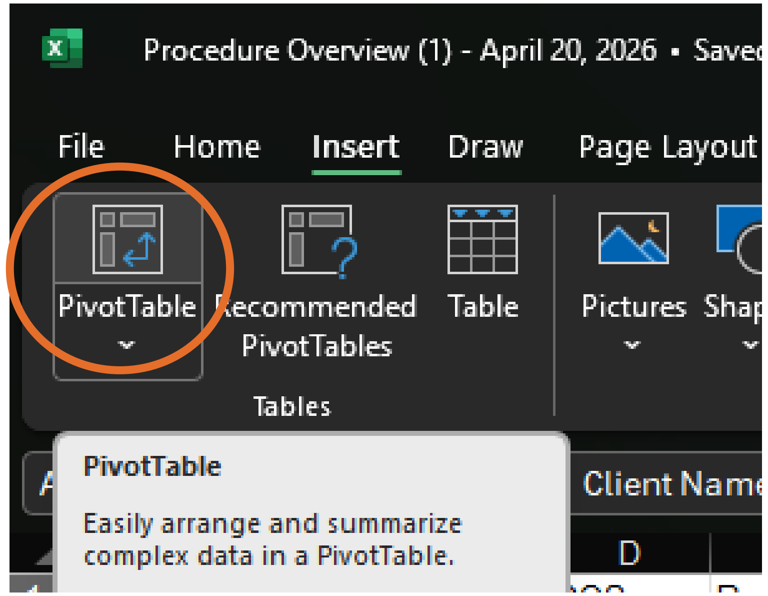
Note: Report will need to be run two separate times – once for baseline (FY 25-26) and once for incentive performance (FY 26-27)

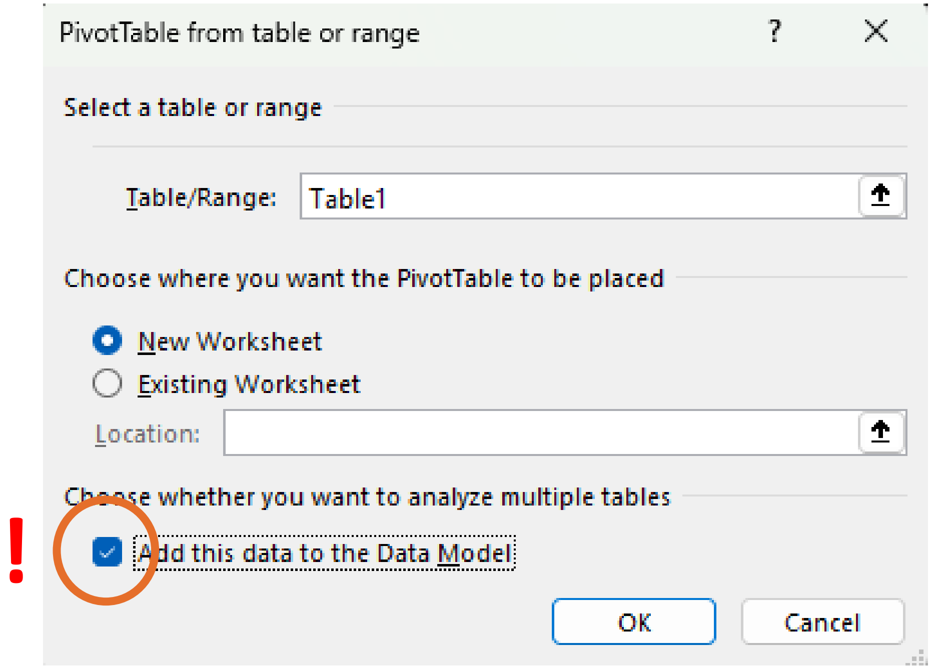
Data Analysis:
Create a pivot table

1. Open downloaded file in Excel. File may be found in your internet browser's download notifications or in your device's Downloads folder.

2. In the top toolbar, click Insert to change the ribbon and then select PivotTable

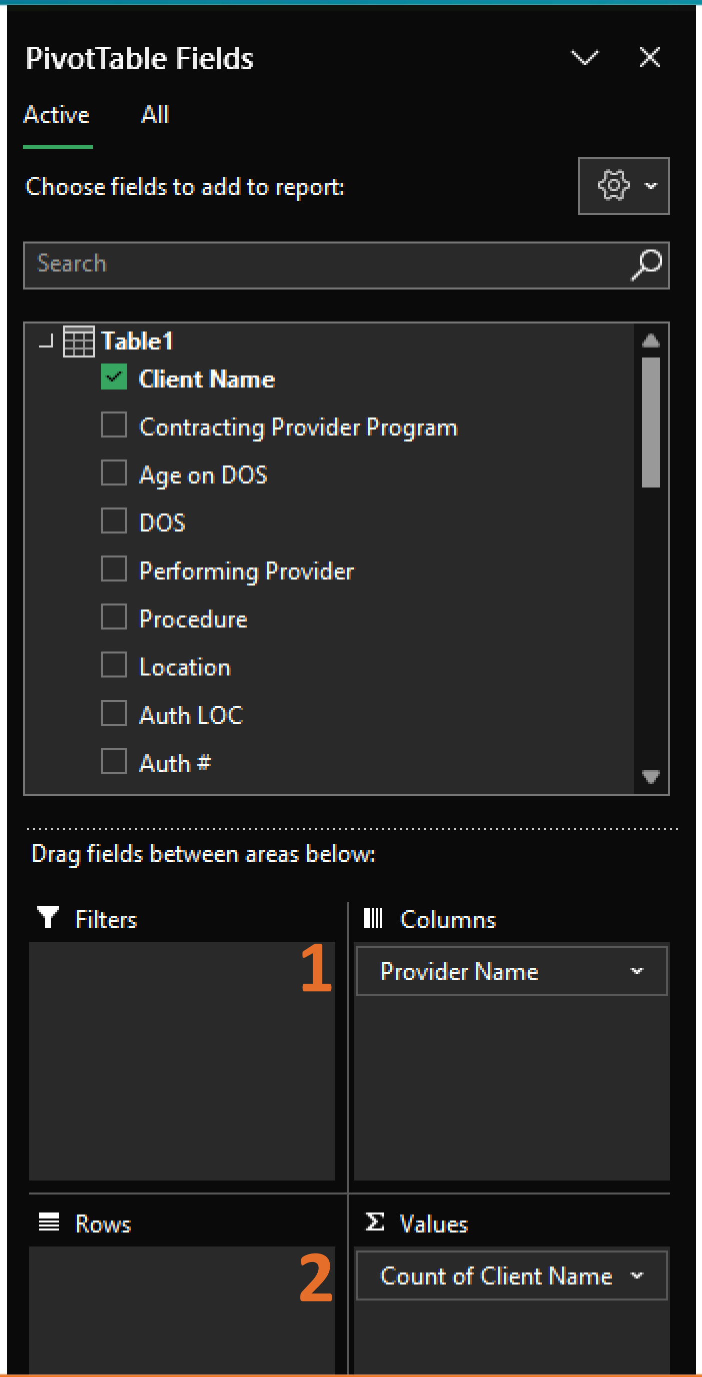


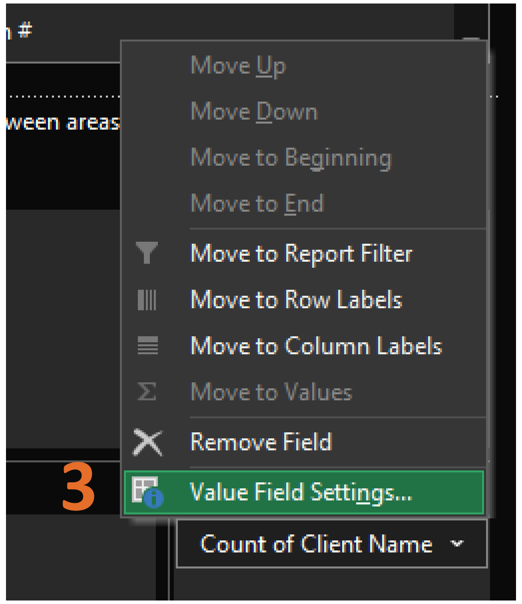
3. In the pop-up window, check the box for "Add this data to the Data Model" and then click OK

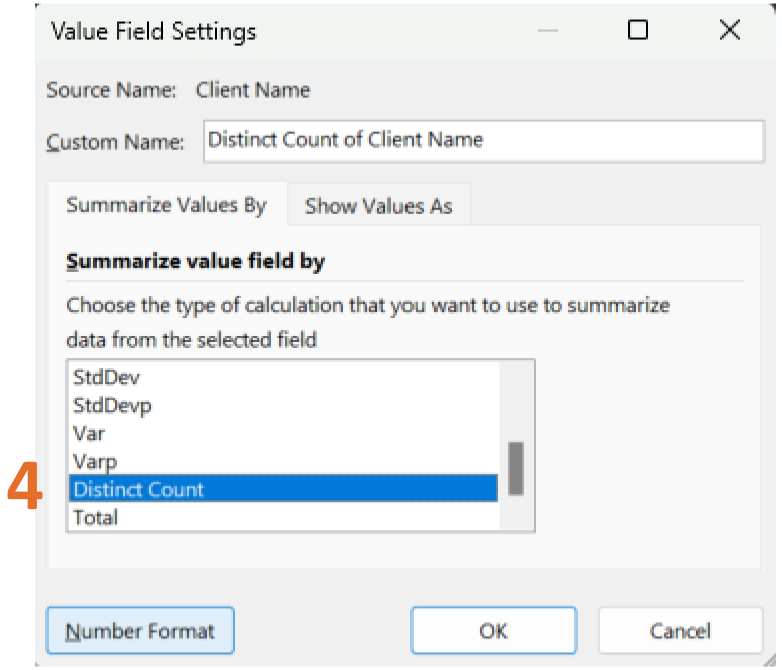


Data Analysis:
Set pivot table fields

1. Drag “Provider Name” from the top fields list to Columns
2. Drag “Client Name” from the top fields list to Values
3. Right click on “Count of Client Name” to open the option menu and select “Value Field Settings”
4. In the pop up window, click to summarize value field by “Distinct Count.” Click OK.
5. The resulting value is what should be reported for this VBI activity.







Reporting:
Packaging for VBI submission

1. Create a new worksheet/tab by clicking the plus (+) sign along the bottom

2. Right click the new worksheet/tab to rename to: **VBI Activity X# Results**

3. Copy and paste the table below in the new worksheet/tab and follow the format to paste in your findings.
   Reminder: To be VBI incentive eligible, your agency must demonstrate **at least a 5% increase** in the activity period.

4. Save the file as: ***Provider Agency Name* Unique Clients Served**

Timeframe	Unique clients served (n)	Difference
July 1, 2025-February 28, 2026	[Enter report result here]	--
July 1, 2026-February 28, 2027	[Enter report result here]	[Calculate difference between two years as a percent change]

Don't forget your VBI Invoice!